

**PUBLIC MEETING MINUTES  
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD  
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday, April 5, 2012 11:00 a.m.** at 1831 W Jefferson, Phoenix, AZ 85007.

Present at the meeting were the following individuals:

James O'Neil, Board Chair  
George Herman, Board Member  
Staci Fay, Board Member  
Jeffrey Potter, Board Secretary  
Meriah Perry, CORP Member

Michael Smarik, Board Member  
Paul Turley, Board Member  
  
Mary Turner – Pension Benefit Coordinator

**I. CALL TO ORDER** – Local board meeting called to order by **J. O'Neil** at **11:02 a.m., Thursday, April 5, 2012.**

**II. APPROVAL OF MINUTES –**

MOTION 04-12-1	<b>Approval of Public and Executive Session Minutes</b>
Motion:	To <b>approve</b> items <b>I Meeting Minutes</b>
Moved by:	<b>Mr. Smarik</b>
Seconded by:	<b>Mr. Herman</b>
Discussion:	None
In Favor:	<b>Unanimous</b>
Motion:	<b>Passes</b>

**III. DISABILITY RETIREMENTS** – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature and A.R.S. 38-841.03 (2) - discussion of records exempt by law from public inspection (e.g. medical records). The Executive Session may be required to discuss medical histories.

- a. Cory Kuykendall (Accidental)** – Mary Turner reported that she has received additional medical documentation. It appears that there are more doctor appointments that are still missing. Mary discussed the issue with Brian Luse and determined that the Board should move forward without the additional documentation.
- b. Rosemarie Villanueva (Ordinary)** – Mary Turner reported that Ms. Villanueva has had back surgery and is currently unable to attend the IME. She will contact the Board when she is able to go to an IME.

**IV. NORMAL RETIREMENTS –**

The following applications have been filed and are presented for Local Board consideration:  
The Board has received all retirement documentation from all applicants.

- a. April 1, 2012
  - 1. Patricia A. Brooks
  - 2. Carl F. Bugel
  - 3. Gilbert K. Cancio
  - 4. Philip W. Hathaway
  - 5. Vivienne L. Kirk
  - 6. Lori L Marchello
  - 7. Robert D. Swanson
  - 8. Kelly L. Taggart
- b. May 1, 2012
  - 1. Oscar E. Cook
  - 2. Jason C. Mons
  - 3. William W. Shearer
- c. June 1, 2012
  - 1. Grace D. Marin-Woolsey
  - 2. Amy J. Morrow

MOTION 04-12-2	<b>Approval Normal Retirements</b>
Motion:	To <b>approve</b> items <b>IV a. 1-4 and 6-8</b> for retirement. <b>IV a. 5.</b> upon receipt of final documentation.
Moved by:	<b>Mr. Smarik</b>
Seconded by:	<b>Mr. Herman</b>
Discussion:	None
In Favor:	<b>Unanimous</b>
Motion:	<b>Passes</b>

- V. **SURVIVOR BENEFITS** – – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature. The following applications have been filed and are presented for Local Board consideration:

- a. **Avelino Carrasco, Jr**
- b. **Constance Chin**
- c. **Tracy Coolidge**
- d. **Farrel Layton**
- e. **Lori Ruark**

MOTION 04-12-3	<b>Approval Survivor Benefits</b>
Motion:	To <b>approve</b> items <b>V b-e</b> for retirement. <b>V a.</b> upon receipt of final documentation.
Moved by:	<b>Mr. Smarik</b>
Seconded by:	<b>Mr. Turley</b>
Discussion:	None
In Favor:	<b>Unanimous</b>

Motion:	<b>Passes</b>
---------	---------------

- VI. DEATH BENEFITS** - – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature. The following applications have been filed and are presented for Local Board consideration:

- a. **Michael F. Meyer**
- b. **Maria Ramirez**
- c. **Lawrence Sonberg**

MOTION 04-12-4	<b>Approval Death Benefits</b>
Motion:	To <b>approve</b> items <b>VI b-c</b> for retirement. <b>VI a.</b> upon receipt of final documentation.
Moved by:	<b>Mr. Smarik</b>
Seconded by:	<b>Mr. Herman</b>
Discussion:	None
In Favor:	<b>Unanimous</b>
Motion:	<b>Passes</b>

**VII. REQUEST TO REMAIN IN ASRS/CORP –**

The following applications have been filed and are presented for Local Board consideration:

- a. **Meriah Perry – Request to remain in CORP.** Previous position CO III, new position ASO II.

MOTION 04-12-5	<b>Remain in CORP</b>
Motion:	To <b>Deny</b> the request to remain in CORP
Moved by:	<b>Mr. Turley</b>
Seconded by:	<b>Mr. Smarik</b>
Discussion:	The Board denied the request due to the number of years the member has in CORP. M. Turley noted that the member stated that she would be in her current position for 5 years. That is not considered temporary.
In Favor:	<b>Unanimous</b>
Motion:	<b>Passes</b>

- b. **Tanya Robles – request to remain in CORP.** Previous position CO II, new position Correctional records Clerk II

MOTION 04-12-6	<b>Remain in CORP</b>
Motion:	To <b>Deny</b> the request to remain in CORP
Moved by:	<b>Mr. Turley</b>
Seconded by:	<b>Ms. Fay</b>
Discussion:	The Board denied the request due to the number of years the member has in CORP. In addition the Board was not certain that she could come back to a CORP position.

In Favor:	<b>Unanimous</b>
Motion:	<b>Passes</b>

**VIII. GENERAL DISCUSSION** – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature.

**a. Pre-existing Physical Exams –**

Mary Turner reported on the pre-existing condition forms. The Board reviewed the forms from two other agencies, City of Phoenix and Superior Courts. Mary noted that some the exam returned are not completely filled out, missing information, and sometime inaccurate information.

Michael Smarik noted that RUSH needs to understand the importance of these exams. George Herman noted that it appears that no one reviews the exams for accuracy. The Board discussed the issue that the proper completion of the forms and that is a contractual issue and needs to be reviewed.

James O’Neil noted that the enforcement of the exam is important to the Board.

Diann Staymates posed several questions that the Board and Brian Luse will review and present to Ms. Staymates.

**b. CORP Local Board Half Day Conference** – Board requested to be signed up for the session.

**IX. CALL TO PUBLIC – None**

Meeting adjourned at **11:36 am**  
Transcribed this 5th day of April 2012.

---

Jeffrey G. Potter, Local Board Secretary